



St. Mary's Preparatory

Orchard Lake, Michigan 48324

Phone: (248) 683-0514 • Fax: (248) 683-1740

APPLICATION FOR ADMISSION

(PLEASE PRINT OR TYPE ALL INFORMATION • PLEASE ATTACH \$35.00 (U.S.) APPLICATION FEE)

Name of Applicant: _____
First Middle Last Application date

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: () _____ Parent's E-mail: _____

Date of Birth: _____ Place of Birth: _____ Citizenship: _____

Please check grade to be entered:

9th Sept. 10th Sept. 11th Sept. 12th Sept.

9th Jan. 10th Jan. 11th Jan.

Please check status: Day Student 5 Day Boarder 7 Day Boarder

Present Grade: _____ Present School: _____

School Address: _____

City: _____ State: _____ Zip: _____

Other Schools attended in past 2 years: _____

Home Parish or church of applicant: _____

Applicant lives with: (Check any that apply)

Father Mother Father is deceased Parents are divorced

Mother (Specify): _____ Mother is deceased Parents are separated

Brothers, Sisters: (Ages) _____

Fathers Name: _____ Mothers Name: _____

Father's Employer: _____ Mother's Employer: _____

Father's Occupation Title: _____ Mother's Occupation Title: _____

Address: _____ Address: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

Phone No.: () _____ Phone No.: () _____

How did applicant or his parents become acquainted with Saint Mary's Preparatory School?

Reason for leaving last school: _____

If the applicant was ever refused admission or requested to withdraw from any school, indicate below:

School: _____

Reason: _____

Has the applicant had any disciplinary suspensions or expulsions from a previous school? Yes No

If yes, please provide detailed explanation _____

Indicate scholastic honors and prizes you have received:

Leadership positions: _____

Indicate significant school and community activities: (e.g., athletics, student government, forensics, debate) _____

Activities, Hobbies & Interests: _____

Indicate special training you have received and length of time you have participated in that activity: (e.g., piano- 4 years; woodworking – 6 months; basketball camp – summer)

In which academic subjects are you particularly interested? Why? _____

In which academic subjects are you least interested? Why? _____

Has the applicant been charged or convicted in any jurisdiction of any criminal offense, except minor traffic violations? Yes No

If the answer is "Yes," state fully the nature of the charge and the outcome of the proceedings:

Does the applicant require academic accommodations? Yes No

If the answer is "Yes," please explain the accommodation and subjects requiring them:

ST. MARY'S PREPARATORY TRANSCRIPT REQUEST

STUDENTS NAME: _____
FIRST MIDDLE LAST

TO BE COMPLETED BY THE PARENTS OF THE APPLICANT:

I hereby authorize and request _____
NAME OF SCHOOL

SIGNATURE: _____ DATE: _____

(Please Print) NAME: _____

TO BE COMPLETED BY THE REGISTRAR:

The student whose name appears above is a candidate for admission to St. Mary's Preparatory. In order to assist the Admissions Committee in accurately assessing this student's academic performance, ability, and potential, please complete the lower portion of this form and attach the following:

- AN OFFICIAL TRANSCRIPT
- A RECORD OF THE APPLICANT'S STANDARDIZE TESTING RESULTS
- RESULTS OF ANY INDIVIDUAL TESTING SUCH AS THAT DONE BY A CHILD STUDY TEAM OR PSYCHOLOGIST

Please mail all information to:

**ADMISSIONS OFFICE
ST. MARY'S PREPARATORY
3535 INDIAN TRAIL
ORCHARD LAKE, MI 48324**

If you have any questions or concerns, please feel free to contact the Admissions Office at:
(248) 683-0514 or FAX (248) 683-1740.

SCHOOL NAME: _____

SCHOOL ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SCHOOL TELEPHONE: () _____ SCHOOL FAX: () _____

PRINCIPAL OR SCHOOL HEAD: _____

DATE (OR GRADE) OF STUDENT'S ENTRANCE TO YOUR SCHOOL: _____

GRADING SCALE: _____ PASSING MARK: _____ HONORS MARK: _____

RANK: _____ EXACTLY APPROXIMATELY IN A CLASS OF _____ STUDENTS

St. Mary's Preparatory

ENGLISH TEACHER RECOMMENDATION

Name of Applicant: _____

First

Middle

Last

Home Address: _____

City: _____ State: _____ Zip: _____

Phone No.: () _____ Email: _____

The student whose name appears above is a candidate for admission to St. Mary's Preparatory. So that our Admissions Committee can have a broader and more personal basis for consideration of this application, we would appreciate your comment on the applicant's qualifications in the following areas, in so far as you are able. Please answer frankly, as your answers may have to be taken into consideration to determine the applicant's suitability to live in a boarding school environment. Thank you so much for your time and consideration. Your remarks will remain confidential. When completed, please return this form to:

**Admissions Office
St. Mary's Preparatory
3535 Indian Trail
Orchard Lake, MI 48324**

1. **ACADEMIC ABILITY**

(Intelligence, originality, imagination, intellectual maturity; reading comprehension, verbal aptitude):

2. **ACADEMIC PERFORMANCE**

(Study habits, industry, perseverance, intellectual curiosity, motivation, cooperation, promptness):

3. PERSONAL TRAITS

(Integrity, conduct, leadership, ability to get along with others, choice of companions, appearance):

4. INTERESTS & ACHIEVEMENTS

(Please mention any area(s) in which the candidate has shown special interests or achievement--in academics, athletics, extra-curricular activities):

5. SUMMARY

(Measuring the candidate in relation to other students you have known, please rate him on the following scale):

- Academic Ability: Outstanding Excellent Good Average Below Average Poor
- Academic Performance: Outstanding Excellent Good Average Below Average Poor
- Character: Outstanding Excellent Good Average Below Average Poor
- Self Discipline: Outstanding Excellent Good Average Below Average Poor
- Respect for Property: Outstanding Excellent Good Average Below Average Poor
- Respect for Others: Outstanding Excellent Good Average Below Average Poor
- Study Habits: Outstanding Excellent Good Average Below Average Poor
- Attendance: Outstanding Excellent Good Average Below Average Poor
- Punctuality: Outstanding Excellent Good Average Below Average Poor

How long have you known the applicant? _____

In what capacity? _____

SIGNATURE: _____ DATE: _____

SCHOOL NAME: _____ PHONE: _____

SCHOOL ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

8. PERSONAL TRAITS

(Integrity, conduct, leadership, ability to get along with others, choice of companions, appearance):

9. INTERESTS & ACHIEVEMENTS

(Please mention any area(s) in which the candidate has shown special interests or achievement--in academics, athletics, extra-curricular activities):

10. SUMMARY

(Measuring the candidate in relation to other students you have known, please rate him on the following scale):

- Academic Ability: Outstanding Excellent Good Average Below Average Poor
- Academic Performance: Outstanding Excellent Good Average Below Average Poor
- Character: Outstanding Excellent Good Average Below Average Poor
- Self Discipline: Outstanding Excellent Good Average Below Average Poor
- Respect for Property: Outstanding Excellent Good Average Below Average Poor
- Respect for Others: Outstanding Excellent Good Average Below Average Poor
- Study Habits: Outstanding Excellent Good Average Below Average Poor
- Attendance: Outstanding Excellent Good Average Below Average Poor
- Punctuality: Outstanding Excellent Good Average Below Average Poor

How long have you known the applicant? _____

In what capacity? _____

SIGNATURE: _____ DATE: _____

SCHOOL NAME: _____ PHONE: _____

SCHOOL ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

A NON-REFUNDABLE FEE OF THIRTY DOLLARS MUST ACCOMPANY THIS APPLICATION BEFORE IT CAN BE PROCESSED. AFTER ACCEPTANCE, A DEPOSIT OF FIVE HUNDRED DOLLARS IS REQUIRED. THIS DEPOSIT IS NON-REFUNDABLE AND IS APPLIED TO THE TUITION. THE DEPOSIT RESERVES A SPACE FOR THE STUDENT AND RENDERS THE ENROLLMENT OFFICIAL.

WE HEREBY AGREE TO FAITHFULLY OBSERVE AND COMPLY WITH ALL THE RULES AND REGULATIONS OF SAINT MARY'S PREPARATORY SCHOOL. NOW IN EFFECT OR HEREAFTER PROMULGATED, INCLUDING BUT NOT LIMITED TO THE REQUIREMENTS AND RULES SET FORTH IN THE STUDENT HANDBOOK AND THE CODE OF SOCIAL ORDER.

WE UNDERSTAND NON-OBSERVANCE OF THE RULES OF SAINT MARY'S PREPARATORY SCHOOL SHALL BE GROUNDS FOR THE DISMISSAL BY THE PRINCIPAL/SUPERINTENDANT. WE ALSO AGREE THAT, AFTER ACCEPTANCE, ANY PHOTOGRAPH OF THE APPLICANT MAY BE PUBLISHED BY THE SCHOOL IN ANY SCHOOL PUBLICATION OR ANY NEWSPAPER OR MAGAZINE WHEN THE PHOTOGRAPH IS USED IN THE INTEREST OF SAINT MARY'S PREPARATORY.

IT IS UNDERSTOOD THAT THE INFORMATION IN THIS APPLICATION OR ANY OTHER INFORMATION RECEIVED BY THIS SCHOOL FROM ANY SOURCE, SHALL BE HELD IN CONFIDENCE AND BE DISCLOSED ONLY UNDER THE PROVISIONS OF THE FAMILY RIGHTS AND PRIVACY ACT OF 1974 AND THAT ANY MISREPRESENTATION IN THIS APPLICATION BY THE UNDERSIGNED WILL BE SUFFICIENT CAUSE FOR CANCELLATION OF THE APPLICATION OR DISMISSAL FROM SAINT MARY'S PREPARATORY SCHOOL.

WE THE UNDERSIGNED INTENDING TO BE LEGALLY BOUND HEREBY AGREE TO BE JOINTLY AND SEVERALLY LIABLE FOR ALL CHARGES ASSESSED BY SAINT MARY'S PREPARATORY SCHOOL FOR GOODS AND SERVICES FURNISHED BY THE SCHOOL, INCLUDING BUT NOT LIMITED TO TUITION, ROOM AND BOARD, BOOKS, LABORATORY FEES AND ACTIVITY FEES, ECT.

APPLICANT WILL ARRANGE TO VISIT CAMPUS FOR AN INTERVIEW WITH THE DEAN OF ADMISSIONS AT A LATER DATE.

Applicants Signature: _____ Date: _____

Parent Signatures (or Guardian Signature):

Father: _____ Date: _____

Mother: _____ Date: _____

(Signature of Principal/Superintendent – St. Mary's Preparatory)

Send Directly to: OFFICE OF ADMISSIONS
SAINT MARY'S PREPARATORY
3535 INDIAN TRAIL
ORCHARD LAKE, MI 48324